

SPECIALTY QUALIFICATION TRAINING CARD
MISSION STAFF ASSISTANT

NAME (Last, First, MI)	CAPID	DATE ISSUED
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Prerequisites

Item	Date Completed
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Qualified GES	
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The above listed member has completed the required prerequisite training for issuance of the CAPF 101T-MSA.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE

DATE

Familiarization and Preparatory Training

Trainer's CAPID and
Date Completed

Task	
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Demonstrate knowledge of principles and features of ICS	
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Demonstrate knowledge of the ICS Organization	
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Demonstrate knowledge of incident facilities	
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Demonstrate knowledge of incident resources	
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Demonstrate knowledge common responsibilities in ICS	
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Demonstrate knowledge of the mission staff assistant's responsibilities	
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The above listed member has completed the required familiarization and preparatory training requirements for the Mission Staff Assistant specialty qualification and is authorized to serve in that specialty while supervised on training or actual missions.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE

DATE

CAPF 101T-MSA, MAY 01

OPR/ROUTING: DOS

PREVIOUS EDITION (101T, OCT 95) WILL NOT BE USED AFTER 31 OCTOBER 2001

Advanced Training

Trainer's CAPID and
Date Completed

Task	
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Demonstrate the ability to keep a log	
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Demonstrate the ability to escort dignitaries and visitors at mission sites	
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Demonstrate the ability to process incoming resources for use on the mission	
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Demonstrate use of data collection systems like personnel tracking systems and weather systems	
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Demonstrate collection and updating of incident status information	
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Complete Task L-0101 (Inspect a vehicle)	
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Complete Task L-0102 (Inspect an aircraft)	
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Complete Basic Communications User Training	
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Complete Task L-0001 (Basic Communications Procedures for ES Operations)	
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Complete the current continuing education examination for mission staff assistants	
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Exercise Participation

The above listed member satisfactorily participated as a Mission Staff Assistant trainee under my direct supervision on mission number _____.

QUALIFIED SUPERVISOR'S SIGNATURE

DATE

The above listed member satisfactorily participated as a Mission Staff Assistant trainee under my direct supervision on mission number _____.

QUALIFIED SUPERVISOR'S SIGNATURE

DATE

Unit Certification and Recommendation

The above listed member has completed the requirements for the Mission Staff Assistant specialty qualification and is authorized to serve in that specialty on training or actual missions. This document can be used in lieu of a CAPF 101 until a new CAPF 101 is received reflecting your upgraded specialty.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE

DATE

CAPF 101T-MSA, MAY 01 REVERSE